



Church of St. Andrew

STEWARDSHIP OF TALENTS & TIME

Ministry Guide

Instructions for Completing This Form

MINISTRIES & ACTIVITIES: in the space provided next to the listing(s) which you would like to participate in (or are participating in), please place one of the following letters to indicate your intentions:

- C** - **CURRENT/CONTINUING** if you are presently involved and wish to continue.
- N** - **NEW** if this would be a new ministry or activity for you.
- S** - **STOP** if you are currently involved but wish to discontinue your service.
- I** - **INFORMATION** if you would like more information about this ministry or activity.

Returning the Completed Form

Once you have reviewed and completed this from it may be returned to the Parish Office in one of two ways:

- 1) It may be placed in the collection basket at any Mass.
- 2) It may be dropped off or mailed to the Parish Office.

Please Complete & Return Your Form by as soon as possible.

Faith Formation

- Catechist
- Assistant Catechist
- Substitute Catechist
- Vacation Bible School

Youth Faith Formation

- Peer Ministry Team Member
- Youth Rep for Pastoral Council
- Youth Activities Planning Team
- Confirmation Sponsor

PARISH LEADERSHIP

C—Continuing N—New S—Stop I—Information

- _____ **Pastoral Council** - Advisory to the pastor, listens to the parish community, recommends broad priorities, goals, and policies to further the mission of the parish
- _____ **Finance Council**-Advisory to the pastor, provides expertise on the over-all financial operation of the parish; experience in business, finance or accounting desirable.
- _____ **Building & Maintenance Committee** - Responsible for the care and upkeep of parish grounds and facilities.
- _____ **Stewardship Committee** - Plans methods of bringing the biblical call to share time, talent, and treasure to the parish community.
- _____ **School Advisory Board** - Advisory to the school principal, provides recommendations to improve the quality and operation of the parish school.
- _____ **Social Justice Committee** -
- _____ **Faith Formation Advisory Committee** - Advises staff on issues and policies relating to the operation, growth, and evaluation of the parish religious education programs. Ages 3 thru 5th Grade
- _____ **Youth Advisory Committee** - Advises staff on issues and policies relating to the ministry to, by, for, and with the youth of the parish. Grades 6th - 12th
- _____ **Annual Festival Committee** - Help organize, plan and implement the parish fall festival.

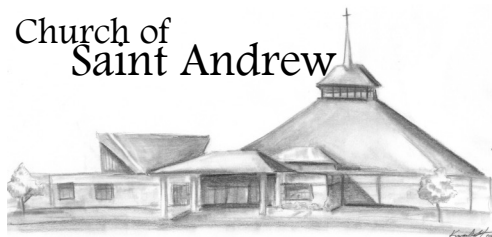
Parish Office Assistance

- Mailings/Bulletin Stuffing
- Office Help
- Other Talents? *Specify:* _____

School Ministry

- Office/Teacher Helper (8:30-2:30)
- Lunch Server (10:45-12:15)
- Playground Monitor (11:00-12:15)
- Enrichment Instruction: Chess, Art, Baking, etc.
Special Skills/Talents: _____

Church of Saint Andrew



Time and Talent Sign Up

Name: _____

Address: _____

Phone: _____ Cell: _____

Email: _____

Youth Age _____

Please complete one form per family

Please consider serving our Parish on one or more of the following areas.

Council and Committees

Pastoral Council
 Finance Council
 Festival
 School Advisory Board

Liturgical Ministries

	Saturday 5:00	Sunday 8:30	Sunday 10:30	Funerals
<input type="checkbox"/> Altar Server	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Eucharistic Minister	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Greeter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Lector	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sacristan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Usher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Children's Liturgy of the Word			<input type="checkbox"/>	
<input type="checkbox"/> Nursery Volunteer(s)			<input type="checkbox"/>	
<input type="checkbox"/> Sound Technician	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Wedding Facilitator				
<input type="checkbox"/> Funeral Facilitator				<input type="checkbox"/>

Select the ministries and Mass times that work for you.

Music Ministry

	Saturday 5:00	Sunday 8:30	Sunday 10:30	Funerals
<input type="checkbox"/> Adult Choir	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Men's Choir	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Women's Choir	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Children's Choir	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Youth Choir	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Resurrection Choir				<input type="checkbox"/>
<input type="checkbox"/> Cantor/Song Leader	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Accompanist - Piano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Instrumentalist	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Select the ministries and Mass times that work for you.

Instrument: _____

Outreach Ministry

CAER Volunteer
 Respect Life Committee
 Social Justice Committee
 Meals on Wheels

Groups & Support Teams

Art & Environment/Decorating Team
 Money Counters
 Green Plants
 Knights of Columbus
 Linens
 Welcoming Committee
 Church Cleaners

Funeral Support

Set Up Serve
 Clean Up

Fall Festival

Chair/Co-Chair the Event _____
 Other Talents? *Specify:* _____

Maintenance/Buildings & Grounds

Lawn Care Landscape/Weeding
 Snow Removal Adopt a Flower Bed
 Carpentry/Electrical/Plumbing/etc.
Specify Skill: _____

Liturgical Ministries

Eucharistic Minister - Distributes the Eucharist.

Lector - Proclaims the Word of God to the assembly.

Greeter - Welcomes the assembly upon arrival to the liturgy.

Usher - Provides assistance before and during the liturgy, such as helping with seating people, collections, and distributing bulletins.

Altar Server - Assists Father before and during the Mass. Grades 3 through 11.

Sacristan - Sets up and prepares for liturgical celebrations.

Children's Liturgy of the Word (CLOW) - Shares the Word of God with children during Sunday Mass.

Nursery 10:30-Sunday - Care for children ages 1 to 4.

Music Ministry

Adult Choir - Sings for liturgies as a large vocal ensemble. Ages 16 and up.

Men's Choir - Open to all men of the parish. This group sings once a month.

Women's Choir - Open to all women of the parish. This group sings once a month.

Children's Choir - Open to all 3rd thru 5th graders. Rehearsals are Wednesdays from 4:00 PM- 4:45 PM.

Youth Choir - Open to all 6th thru 12th graders. Rehearsals are Wednesdays from 5:30 PM-6:30 PM.

Resurrection Choir - Sings at all Parish Funeral Liturgies. Rehearsals take place in the Church one hour before the Funeral begins. Members will receive a phone call or an email a couple days prior to the funeral.

Cantor/Song Leader - Leads the assembly in song.

Accompanist - Plays the piano during liturgical celebrations.

Instrumentalist - Enhances liturgies with talents on guitar, string, percussion, wind instruments, etc.

Faith Formation

Catechist - Teaches a class of children/young people about our Catholic faith.

Vacation Bible School - Helps with Vacation Bible School in the summer.

Youth Faith Formation

Peer Minister - Lead the S.A.I.N.T.S. service youth group, middle school youth events. Be peer leaders in our middle & high school faith formation programs, help to lead Sunday School & Children's Liturgy of the Word, be a Eucharistic Minister, Lector and be part of various parish committees.

Funeral Support

Supply Food (cakes/bars) - Provides cakes or bars for funerals.

Set Up/Serve/Clean Up - Helps with funeral luncheons by setting up, serving and/or cleaning up.

Maintenance/Buildings & Grounds

Carpentry/Electrical/Plumbing/etc. - Shares skills when needed.

Lawn Care - Provides assistance with mowing and trimming.

Grounds Care - Helps with planting and weeding.

Snow Removal - Plows and shovels snow from sidewalks on a rotating basis on the weekends.